

# SEBRADORES DE AMISTAD EDUCATIONAL FOUNDATION

## Scholarship Application Guidelines

**NOTE:** *These are the guidelines used to select candidates for the scholarships awarded annually.*

**The Sembradores de Amistad Educational Foundation, Inc. annually awards Scholarships to disadvantaged Hispanic students graduating from High Schools within Harris County and adjoining School Districts.**

### I. **PARTICULARS OF AWARDS:**

- A. Dollar Amount and number of Scholarships are determined annually.
- B. One-year awards; more for Special Exceptions.
- C. Scholarship paid directly to the Financial Aid Office of College or University in one or two installments – Fall & Spring.
- D. Student of Disadvantaged Hispanic Origin indicated on Transcript.

### II. **SCHOLARSHIP ELIGIBILITY REQUIREMENTS:**

#### A. Residency:

Must be enrolled in an accredited High School within the Geographical area of Harris or adjacent Counties.

#### B. Academic Standing:

- 1. Graduating Senior
- 2. Ranked in upper half of graduating class at mid-term. Ranking verified with an Official Certified Transcript or on separate Certification Form.

#### C. Graduation:

Graduating Senior at end of the spring semester of the Scholarship award year.

#### D. College Entrance Examination:

- 1. Must have taken SAT and/or ACT Tests.
- 2. Scores must be verified on the Official Certified Transcript or on separate Certification Form. **In a separate sealed envelope.**
- 3. Applications not accepted without these documents.

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### E. College Enrollment /Acceptance:

1. Must be already enrolled or plan to enroll in a **College, University, or Community College** in the United States. Must be *accepted* by a College University or Community College. Community College scholarship are ½ the amount of awards to a four year University.
2. Must participate in a curriculum leading to a Bachelor's Degree.
3. Must indicate choice of major and career planned.

### F. Leadership Qualities:

1. School extracurricular activities;
2. Community activities;
3. Achievements.

### G. Narrative:

1. Maximum one (1) double-spaced page with the Application.
2. **Briefly** provide information for proper consideration.
3. Emphasize goals and financial need.

### H. References:

1. Maximum one (1) letter from School Counselor.
2. Maximum one (1) letter from personal references.

*Reference Letters* should be typed or hand-written; one page double-spaced; in English or Spanish. Letters should include referring name, address, and daytime phone number. Refer to knowledge of Applicant's character, determination, and any other favorable factor(s) for evaluation.

## III. **DOCUMENTATION :**

Each packet from the Applicant to Sembradores De Amistad must contain the following. **MISSING ITEMS WILL BE GROUNDS FOR DISQUALIFICATION.**

- A. Complete Application, including a recent photo.
- B. Application must include his/her(s) and his/her(s) parents INCOME TAX RETURN for the pervious calendar year or most current if pervious calendar year is not available. *NOTE: Families not filing an income tax return need a notarized statement stating monies earned for the year.*
- C. Official Certified Transcript or separate Certification Form.
- D. Proof of either SAT or ACT (with score).
- E. Personal narrative

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- F. One (1) Letter of Reference.
- G. Completed and properly signed: *Authorization for Release of Transcript*.

### IV. EVALUATION PROCEDURE:

- A. Only properly completed Application Packets will be considered.
- B. Candidates will be selected from reviewed Application Packets.
- C. The Scholarship Committee will notify recipients via phone or through the mail.
- D. Recipient will be mailed an invitation to attend a Scholarship Awards Banquet for formal presentation of awards. Maximum 2-persons + recipient. Guidelines are included in the invitation.

### V. APPLICANT'S RESPONSIBILITIES:

- A. Applicants may download Application from Web Site...
- B. Application Packets must be **postmarked** by deadline of: April 15 of the Year of the APPLICATION. No extensions will be granted under any circumstance.
- C. Only fully completed Applications will be considered. Incomplete Application Packets will NOT be returned to the sender for completion.

### VI. SCHOLARSHIPS AVIALABLE;

- A. The THE UNIVERSITY OF HOUSTON has entered into a working agreement with Sembradores de Amistad Educational Foundation to award a second year scholarship to all Sembradores de Amistad recipients that carry full load and maintain a passing grade.
- B. THE HOUSTON COMMUNITY COLLEGE has entered into a working agreement with Educational Foundation to award a second years scholarships to all Sembradores de Amistad recipients that carry full load and maintain a passing grade. Scholarship is equal to ½ the amount of a four year College or University.